

Chapel End Infant School & Early Years Centre

Headteacher Candidate Additional Information



Chapel End Infant School & Early Years centre
Beresford Road
Walthamstow
London
E17 4LN

Telephone: 020 8527 1388
Email: school@chapelend-inf.waltham.sch.uk

Letter from the Chair of Governors

Dear Applicant,

Thank you for taking an interest in the post of Headteacher at Chapel End Infants and Early Years Centre.

Chapel End Infants and Early Years Centre is a very special place, where children are nurtured and supported to grow and develop. Our current Headteacher is retiring in the summer after many years of successful leadership and we are looking forward to finding someone who will lead the school to further success.

Chapel End Infant School and Early Years Centre is situated in the London Borough of Waltham Forest and we share a site with the neighbouring Junior School. We pride ourselves on being an inclusive school, which sits at the heart of the community we serve. We have a great deal to offer, not least our rich and creative curriculum which is enhanced and extended by our out of school hours provision and family learning opportunities.

Chapel End is always a stimulating yet calm place to be as our recent Ofsted inspection highlighted. Please take the time to read this highly complementary report about our school.

The Headteacher role is essential in helping us achieve our goals and to cement effective and reflective leadership within the school. You must be confident and positive, having excellent interpersonal skills and the ability to build effective relationships with a wide variety of external partners. Above all, we are seeking an individual who will share our passion and belief that the giving children the opportunity to have the best possible start in life and to fully develop their potential, is at the heart of all the decisions we make.

The safety and welfare of our pupils is also of paramount importance, and we expect all staff and volunteers to share this commitment. We will ensure that our recruitment and selection processes reflect this, with all successful candidates being subject to Disclosure and Barring Service checks along with other relevant employment checks.

Before you submit an application, I'd encourage you to come and experience our school for yourself. Our current Headteacher, Terri Martin, will be delighted to show you around, and our Admin Team would be happy to arrange a mutually convenient time.

On behalf of our Governing Body, I look forward very much to receiving your application and wish you the best of luck.

Kind regards,



Grant Jacobson
Chair of Governors.

Key facts about Chapel End Infant School & Early Years Centre

Age Range	2 - 7 years
Location	London Borough of Waltham Forest
Type of School	Maintained Infant School
Co-educational or single sex	Mixed
SLT Staff Structure	Deputy Headteacher / SENDCo Assistant Headteacher
Office Team	School Business Manager (SBM), Admin Officer (x 1.6), Admin Assistant Site Service Officer (2 x 0.5), Assistant Site Service Officer 7 x Cleaners
Middle Leadership Posts	Year 2 Lead, Y1 Lead, Senior Nursery Teacher, Senior Early Years Practitioner (x 2.6)
Teaching Posts	3 x Reception class teachers 3 x Year 1 teachers (including Year Group Lead) 3 x Year 2 teachers (including Year Group Lead) Early Years Special Needs Teacher (0.6)
Support Staff	Learning Mentor 4 x Learning Support Assistants (FT) 4 x Learning Support Assistants (PT) 9 x Early Years Practitioners (FT) 4 x Early Years Practitioners (0.6) 14 x Midday Assistants 5 x Breakfast & Teatime staff
Additional Staff	Part-time Speech & Language Specialist (0.4)
Number of children	392
% of children on FSM	11%
% of children with SEN	14%
% of children with EAL	65%

2017 School Performance

EYFS

	2015	2016	2017
	Good Level of Development (GLD)		
School	62.2%	70.8%	74.4%
National	66%	69%	70.7%

KS1

	Reading EXS +	Writing EXS +	Maths EXS +	Reading GDS	Writing GDS	Maths GDS
School	72%	65%	69%	30%	12%	19%
National	76%	68%	75%	25%	16%	21%

Phonic Screening Check

	2015	2016	2017	2015	2016	2017
	Year 1 – met standard			Year 2 – met standard		
School	57%	74%	77%	92%	88%	91%
National	77%	81%	81%	90%	91%	92%

Budget Figures

Budget 2017 – 18

Income

TOTAL INCOME	£2,228,972
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Expenditure

		%
Teaching staff	£766,686	34.40%
Support staff	£580,803	26.06%
Pupil premium	£117,805	5.29%
Other staff costs	£268,577	12.05%
Community focused staff costs	£117,477	5.2%
Premises	£161,352	7.24%
Learning Resources	£55,188	2.48%
Other supplies & services	£252,205	11.31%
TOTAL EXPENDITURE	£2,320,093	

PROJECTED YEAR END CARRY FORWARD

£45,342

Further information & next steps

This pack aims to give you a picture of the school and further information is available on our website www.chapelendinfants.com. However if you are interested in finding out more we would encourage you to come to see our school.

Please call the school office on 0208 527 1388 or e-mail: school@chapelend-inf.waltham.sch.uk to book a visit.

Application and Interview Process

Closing Date: Wednesday 14th March 2018 at 12:00pm.

Shortlisted Candidates will be informed on Friday 16th March 2018.

Interviews: Wednesday/Thursday 21/22 March 2018.

Completed applications should be sent via email to school@chapelend-inf.waltham.sch.uk

References for shortlisted applicants will be sought prior to interview.

Appointment Timescales

Job starts 1st September 2018

Pay Scale

The pay scale for the post is L18 – 24

Outer London Area